

*Authority Budget of:*

**ADOPTED COPY**

*Gloucester City Housing Authority*

**State Filing Year**

**2020**

*For the Period:*

*July 1, 2020*

*to*

*June 30, 2021*

[www.GCNJHA.com](http://www.GCNJHA.com)

Authority Web Address

**APPROVED COPY**



*Division of Local Government Services*

*Received 6/9/2020*

**2020-2021 HOUSING AUTHORITY BUDGET**

**Certification Section**

2020 - 2021

**Gloucester City Housing Authority**

**HOUSING AUTHORITY BUDGET**

FISCAL YEAR: FROM 07/01/2020 TO 06/30/2021

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 6/4/2020

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 7/6/2020

# 2020-2021 PREPARER'S CERTIFICATION


## Gloucester City Housing Authority

### HOUSING AUTHORITY BUDGET

**FISCAL YEAR:**      **FROM:**                      **TO:**  
                                 07/01/2020                                      06/30/2021

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Skandar Zaouli		
Title:	Chief Financial Officer, Managing Agent		
Address:	587 Haddon Ave. Collingswood NJ 08108		
Phone Number:	856-486-1990	Fax Number:	856-663-5337
E-mail address	accounting@prd.net		

# 2020-2021 APPROVAL CERTIFICATION

## Gloucester City Housing Authority

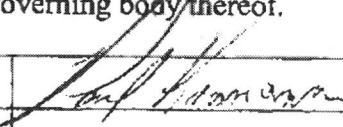
### HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM:  
07/01/2020

TO:  
06/30/2021

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester City Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 27 day of April, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary-Pro Temp		
Address:	101 S. Market ST. Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	
E-mail address	Pk5702@aol.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.GCNJHA.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

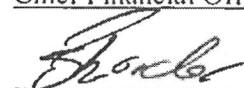
Name of Officer Certifying compliance

Skandar Zaouali

Title of Officer Certifying compliance

Chief Financial Officer, Managing Agent

Signature



# 2020-2021 HOUSING AUTHORITY BUDGET RESOLUTION

## Gloucester City Housing Authority

FISCAL YEAR: FROM: TO:  
 07/01/2020 06/30/2021

WHEREAS, the Annual Budget and Capital Budget for the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Gloucester City Housing Authority at its open public meeting of April 27, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 936,686, Total Appropriations, including any Accumulated Deficit if any, of \$ 936,686 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$289,600 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

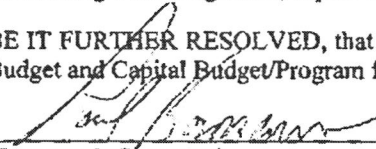
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester City Housing Authority, at an open public meeting held on April 27, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester City Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on \_\_\_\_\_.

  
 (Secretary's Signature)

4/27/2020  
 (Date)

Governing Body Member:	Recorded Vote	Nay	Abstain	Absent
Charles Pacifico	Aye <input checked="" type="checkbox"/>			
Michael McSweeney	<input checked="" type="checkbox"/>			
Paul Kormann	<input checked="" type="checkbox"/>			
Roseann Michel	<input checked="" type="checkbox"/>			
Martha Dougherty	<input checked="" type="checkbox"/>			
Patrick Hagan	<input checked="" type="checkbox"/>			
Charles Kain	<input checked="" type="checkbox"/>			

# 2020-2021 ADOPTION CERTIFICATION

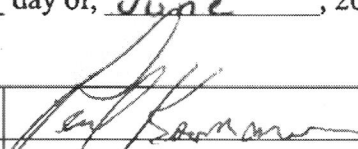
## Gloucester City Housing Authority

### HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM:  
07/01/2020

TO:  
06/30/2021

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester City Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 22 day of, June, 2020.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary Pro Temp		
Address:	101 S. Market Street Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	856-456-6894
E-mail address	PK5702@aol.com		



# 2020-2021 ADOPTED BUDGET RESOLUTION

## Gloucester City Housing Authority

**FISCAL YEAR:**      **FROM:**  
                                          07/01/2020

**TO:**  
 06/30/2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester City Housing Authority for the fiscal year beginning July 1, 2020 and ending, June 30, 2021 has been presented for adoption before the governing body of the Gloucester City Housing Authority at its open public meeting of June 22; and

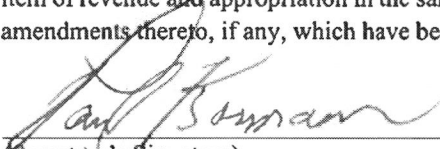
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 936,686, Total Appropriations, including any Accumulated Deficit, if any, of \$936,686 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$289,600 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester City Housing Authority, at an open public meeting held on June 22, 2020 that the Annual Budget and Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2020 and, ending, June 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 \_\_\_\_\_  
 (Secretary's Signature)

6/22/20  
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Charles Pacifico	✓			
Michael McSweeney	✓			
Paul Kormann	✓			
Roseann Michel	✓			
Martha Dougherty	✓			
Patrick Hagan				✓
Charles Kain	✓			

**2020-2021 HOUSING AUTHORITY BUDGET**

**Narrative and Information Section**

# HOUSING AUTHORITY CONTACT INFORMATION

## AUTHORITY CONTACT INFORMATION

### 2020-2021

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Gloucester Housing Authority		
<b>Federal ID Number:</b>	22-2397576		
<b>Address:</b>	101 S. Market Street		
<b>City, State, Zip:</b>	Gloucester City	NJ	08030
<b>Phone: (ext.)</b>	856-456-5772	<b>Fax:</b>	

<b>Preparer's Name:</b>	Skandar Zaouali		
<b>Preparer's Address:</b>	587 Haddon Ave.		
<b>City, State, Zip:</b>	Collingswood	NJ	08108
<b>Phone: (ext.)</b>	856-486-1990	<b>Fax:</b>	
<b>E-mail:</b>	<a href="mailto:accounting@prd.net">accounting@prd.net</a>		

<b>Chief Executive Officer:(1)</b>	Charles Pacifico		
<b>Phone: (ext.)</b>	856-456-5572	<b>Fax:</b>	856-456-6894
<b>E-mail:</b>	<a href="mailto:Cpacifico119@comcast.net">Cpacifico119@comcast.net</a>		

<b>Chief Financial Officer(1)</b>	Paul Kormann		
<b>Phone: (ext.)</b>	856-456-5772	<b>Fax:</b>	856-456-6894
<b>E-mail:</b>	<a href="mailto:PK5702@aol.com">PK5702@aol.com</a>		

<b>Name of Auditor:</b>	Jeff Bowley		
<b>Name of Firm:</b>	Joseph Bowley & Company		
<b>Address:</b>	27 West Church Streey		
<b>City, State, Zip:</b>	Blackwood	NJ	08012
<b>Phone: (ext.)</b>	856-228-8006	<b>Fax:</b>	856-228-3629
<b>E-mail:</b>	<a href="mailto:Jeff.bowley@jwbcoll.net">Jeff.bowley@jwbcoll.net</a>		

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Gloucester City Housing Authority

FISCAL YEAR: FROM:  
07/01/2020

TO:  
06/30/2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2018 or 2019**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 4
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2018 or 2019**) Transmittal of Wage and Tax Statements: \$160,182
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority))
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).**

10) Gloucester City Housing Authority is managed by PRD Management, Inc. PRD Management, Inc. periodically does market comparisons for the compensation of all employed positions. All staff wages are included in the budget and is reviewed and approved by the commission. At initial hiring, an employment letter is given to each employee as well as kept on file with the independent HR firm PRD has engaged. PRD performs annual staff evaluation.

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel No
  - Travel for companions No
  - Tax indemnification and gross-up payments No
  - Discretionary spending account No
  - Housing allowance or residence for personal use No
  - Payments for business use of personal residence No
  - Vehicle/auto allowance or vehicle for personal use No
  - Health or social club dues or initiation fees No
  - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Gloucester City Housing Authority**

**FISCAL YEAR:**      **FROM:**  
                                         **07/01/2020**

**TO:**  
**06/30/2021**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2018 or 2019). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period July 1, 2020 to June 30, 2021  
 Gloucester City Housing Authority

A B C D E F G H I J K L M N O P Q R S T

Reportable Compensation from Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) Entities Listed in Column O See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee											
1 Charles Pacifico	Chairman	0.25	x							None					0	0
2 Michael McSweeney	Vice Chairman	0.25	x							None					0	0
3 Paul Kormann	Secretary Pro Temp	0.25		x						None					0	0
4 Roseann Michel	Commissioner	0.25	x							None					0	0
5 Martha Dougherty	Commissioner	0.25	x							None					0	0
6 Patrick Hagan	Commissioner	0.25	x							None					0	0
7 Charles Kain	Commissioner	0.25	x							None					0	0
8 Carole Rowell	Site Manager	40			x			12,492	74,386	DRPA	Gloucester City School Business Education Teacher				0	74,386
9 Robert Pease	Superintendent	40			x			12,492	65,517	None	Project Manager, Homeland Security				0	65,517
10																
11																
12																
13																
14																
15																
Total:									\$ 114,919	\$ 24,984	\$ 139,903	\$ 114,919	\$ 24,984	\$ 139,903	\$ 139,903	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



## Schedule of Health Benefits - Detailed Cost Analysis

Gloucester City Housing Authority

For the Period July 1, 2020 to June 30, 2021

Inout- X - in Box Below IF this Page is Non-Applicable

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	2	\$ 12,492	\$ 24,984	2	\$ 10,656	\$ 21,312	\$ 3,672	17.2%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )							-	#DIV/0!
<b>Subtotal</b>	<b>2</b>		<b>24,984</b>	<b>2</b>		<b>21,312</b>	<b>3,672</b>	<b>17.2%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )							-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )							-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>2</b>		<b>\$ 24,984</b>	<b>2</b>		<b>\$ 21,312</b>	<b>\$ 3,672</b>	<b>17.2%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
----	-----------

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
----	-----------

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**



## Schedule of Shared Service Agreements

Gloucester City Housing Authority

For the Period July 1, 2020

to

June 30, 2021

If No Shared Services X this Box

x

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
None Accrued						

**2020 -2021 HOUSING AUTHORITY BUDGET**

**Financial Schedules Section**

## SUMMARY

Gloucester City Housing Authority  
 For the Period July 1, 2020 to June 30, 2021

	<b>FY 2021 Proposed Budget</b>				<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	<b>Public Housing Management</b>	<b>Section 8</b>	<b>Housing Voucher</b>	<b>Other Programs</b>	<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>REVENUES</b>								
Total Operating Revenues	\$ -	\$ 929,784	\$ -	\$ -	\$ 929,784	\$ 909,500	\$ 20,284	2.2%
Total Non-Operating Revenues	-	7,202	-	-	7,202	-	7,202	#DIV/0!
Total Anticipated Revenues	-	936,986	-	-	936,986	909,500	27,486	3.0%
<b>APPROPRIATIONS</b>								
Total Administration	-	200,602	-	-	200,602	168,844	31,758	18.8%
Total Cost of Providing Services	-	596,564	-	-	596,564	596,626	(62)	0.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	-	797,166	-	-	797,166	765,470	31,696	4.1%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	139,820	-	-	139,820	144,030	(4,210)	-2.9%
Total Non-Operating Appropriations	-	139,820	-	-	139,820	144,030	(4,210)	-2.9%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	-	936,986	-	-	936,986	909,500	27,486	3.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	-	936,986	-	-	936,986	909,500	27,486	3.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

## Revenue Schedule

Gloucester City Housing Authority  
For the Period July 1, 2020 to June 30, 2021

	<b>FY 2021 Proposed Budget</b>				<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Public Housing Management	Section 8	Housing Voucher	Other Programs				Total All Operations
<b>OPERATING REVENUES</b>								
<i>Rental Fees</i>								
Homebuyers' Monthly Payments					\$ -	\$ -	#DIV/0!	
Dwelling Rental		342,637			342,637	463,845	(121,208)	-26.1%
Excess Utilities					-	-	-	#DIV/0!
Non-Dwelling Rental					-	-	-	#DIV/0!
HUD Operating Subsidy		587,147			587,147	445,655	141,492	31.7%
New Construction - Acc Section 8 Voucher - Acc Housing Voucher					-	-	-	#DIV/0!
<b>Total Rental Fees</b>		<b>929,784</b>			<b>929,784</b>	<b>909,500</b>	<b>20,284</b>	<b>2.2%</b>
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
<b>Total Other Revenue</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>		<b>929,784</b>			<b>929,784</b>	<b>909,500</b>	<b>20,284</b>	<b>2.2%</b>
<b>NON-OPERATING REVENUES</b>								
<i>Other Non-Operating Revenues (List)</i>								
Laundry		7,202			7,202	-	7,202	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>		<b>7,202</b>			<b>7,202</b>	<b>-</b>	<b>7,202</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>								
Interest Earned					-	-	-	#DIV/0!
Penalties					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
<b>Total Interest</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Non-Operating Revenues</b>		<b>7,202</b>			<b>7,202</b>	<b>-</b>	<b>7,202</b>	<b>#DIV/0!</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ -</b>	<b>\$ 936,986</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 936,986</b>	<b>\$ 909,500</b>	<b>\$ 27,486</b>	<b>3.0%</b>

# Prior Year Adopted Revenue Schedule

## Gloucester City Housing Authority

### FY 2020 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING REVENUES</b>					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	463,845				463,845
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy	445,655				445,655
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
Total Rental Fees	909,500	-	-	-	909,500
<i>Other Revenue (List)</i>					
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	-	-	-	-	-
Total Operating Revenues	909,500	-	-	-	909,500
<b>NON-OPERATING REVENUES</b>					
<i>Other Non-Operating Revenues (List)</i>					
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Total Non-Operating Revenues	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>					
Interest Earned					-
Penalties					-
Other					-
Total Interest	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 909,500	\$ -	\$ -	\$ -	\$ 909,500

## Appropriations Schedule

Gloucester City Housing Authority  
For the Period July 1, 2020 to June 30, 2021

	<b>FY 2021 Proposed Budget</b>				<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	
							All Operations	
<b>OPERATING APPROPRIATIONS</b>								
<i>Administration</i>								
Salary & Wages		61,894			\$ 61,894	\$ 59,700	\$ 2,194	3.7%
Fringe Benefits		12,492			12,492	18,774	(6,282)	-33.5%
Legal		17,771			17,771	14,300	3,471	24.3%
Staff Training		-			-	2,000	(2,000)	-100.0%
Travel		-			-	-	-	#DIV/0!
Accounting Fees		13,495			13,495	13,320	175	1.3%
Auditing Fees		9,503			9,503	9,300	203	2.2%
Miscellaneous Administration*		85,447			85,447	51,450	33,997	66.1%
Total Administration	-	200,602	-	-	200,602	168,844	31,758	18.8%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services		16,081			16,081	17,000	(919)	-5.4%
Salary & Wages - Maintenance & Operation		53,025			53,025	59,800	(6,775)	-11.3%
Salary & Wages - Protective Services		-			-	-	-	#DIV/0!
Salary & Wages - Utility Labor		29,800			29,800	54,200	(24,400)	-45.0%
Fringe Benefits		13,492			13,492	25,926	(12,434)	-48.0%
Tenant Services		-			-	-	-	#DIV/0!
Utilities		163,161			163,161	156,600	6,561	4.2%
Maintenance & Operation		124,155			124,155	99,900	24,255	24.3%
Protective Services		-			-	-	-	#DIV/0!
Insurance		72,626			72,626	62,600	10,026	16.0%
Payment in Lieu of Taxes (PILOT)		34,564			34,564	34,000	564	1.7%
Terminal Leave Payments		-			-	-	-	#DIV/0!
Collection Losses		-			-	-	-	#DIV/0!
Other General Expense		-			-	-	-	#DIV/0!
Rents		-			-	-	-	#DIV/0!
Extraordinary Maintenance		-			-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment		-			-	-	-	#DIV/0!
Property Betterment/Additions		-			-	-	-	#DIV/0!
Miscellaneous COPS*		89,660			89,660	86,600	3,060	3.5%
Total Cost of Providing Services	-	596,564	-	-	596,564	596,626	(62)	0.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	-	797,166	-	-	797,166	765,470	31,696	4.1%
<b>NON-OPERATING APPROPRIATIONS</b>								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve		-			-	-	-	#DIV/0!
Renewal & Replacement Reserve		139,820			139,820	144,030	(4,210)	-2.9%
Municipality/County Appropriation		-			-	-	-	#DIV/0!
Other Reserves		-			-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	139,820	-	-	139,820	144,030	(4,210)	-2.9%
<b>TOTAL APPROPRIATIONS</b>	-	936,986	-	-	936,986	909,500	27,486	3.0%
<b>ACCUMULATED DEFICIT</b>		-			-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	-	936,986	-	-	936,986	909,500	27,486	3.0%
<b>UNRESTRICTED NET POSITION UTILIZED</b>								
Municipality/County Appropriation		-			-	-	-	#DIV/0!
Other		-			-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	\$ -	\$ 936,986	\$ -	\$ -	\$ 936,986	\$ 909,500	\$ 27,486	3.0%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ -      \$ 39,858.30      \$ -      \$ -      \$ 39,858.30



# Prior Year Adopted Appropriations Schedule

## Gloucester City Housing Authority

### FY 2020 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING APPROPRIATIONS</b>					
<i>Administration</i>					
Salary & Wages	\$ 59,700				\$ 59,700
Fringe Benefits	18,774				18,774
Legal	14,300				14,300
Staff Training	2,000				2,000
Travel					-
Accounting Fees	13,320				13,320
Auditing Fees	9,300				9,300
Miscellaneous Administration*	51,450				51,450
Total Administration	168,844	-	-	-	168,844
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	17,000				17,000
Salary & Wages - Maintenance & Operation	59,800				59,800
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	54,200				54,200
Fringe Benefits	25,926				25,926
Tenant Services					-
Utilities	156,600				156,600
Maintenance & Operation	99,900				99,900
Protective Services					-
Insurance	62,600				62,600
Payment in Lieu of Taxes (PILOT)	34,000				34,000
Terminal Leave Payments					-
Collection Losses					-
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*	86,600				86,600
Total Cost of Providing Services	596,626	-	-	-	596,626
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Total Operating Appropriations	765,470	-	-	-	765,470
<b>NON-OPERATING APPROPRIATIONS</b>					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve	144,030				144,030
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	144,030	-	-	-	144,030
<b>TOTAL APPROPRIATIONS</b>	909,500	-	-	-	909,500
<b>ACCUMULATED DEFICIT</b>					
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	909,500	-	-	-	909,500
<b>UNRESTRICTED NET POSITION UTILIZED</b>					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized					-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 909,500	\$ -	\$ -	\$ -	\$ 909,500

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 38,273.50	\$ -	\$ -	\$ -	\$ 38,273.50
--------------------------------------	--------------	------	------	------	--------------

## Debt Service Schedule - Principal

Gloucester City Housing Authority

If Authority has no debt X this box

X
---

*Fiscal Year Ending in*

	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding
Type in Issue Name									\$ -
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
<b>TOTAL PRINCIPAL</b>	-	-	-	-	-	-	-	-	-
<b>LESS: HUD SUBSIDY</b>									-
<b>NET PRINCIPAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Indicate the Authority's most recent bond rating and the year of the rating by ratings service.*

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard &amp; Poors</i>
Bond Rating	_____	_____	_____
Year of Last Rating	_____	_____	_____

If no Rating type in Not Applicable

## Debt Service Schedule - Interest

Gloucester City Housing Authority

If Authority has no debt X this box

X
---

	<i>Fiscal Year Ending in</i>							Total Interest Payments Outstanding	
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025	2026		Thereafter
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
<b>TOTAL INTEREST</b>	-	-	-	-	-	-	-	-	-
<b>LESS: HUD SUBSIDY</b>									-
<b>NET INTEREST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Net Position Reconciliation

Gloucester City Housing Authority

For the Period

July 1, 2020

to

June 30, 2021

## FY 2021 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 1,027,904	\$ -	\$ -	\$ -	\$ 1,027,904
Less: Invested in Capital Assets, Net of Related Debt (1)	778,821				778,821
Less: Restricted for Debt Service Reserve (1)					-
Less: Other Restricted Net Position (1)					-
Total Unrestricted Net Position (1)	249,083	-	-	-	249,083
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)					-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)					-
Plus: Estimated Income (Loss) on Current Year Operations (2)					-
Plus: Other Adjustments (attach schedule)					-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	249,083	-	-	-	249,083
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)</b>	\$ 249,083	\$ -	\$ -	\$ -	\$ 249,083

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County                      \$                      -                      \$ 39,858                      \$                      -                      \$                      -                      \$ 39,858

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020-2021

GLOUCESTER  
CITY  
HOUSING  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2020-2021 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

## Gloucester City Housing Authority

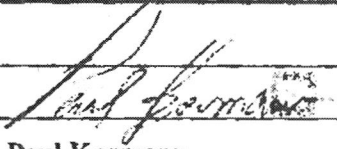
**FISCAL YEAR:**      **FROM:**  
                                         **07/01/2020**

**TO:**  
**06/30/2020**

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester City Housing Authority, on the 27 day of April, 2020.

**OR**

It is hereby certified that the governing body of the \_\_\_\_\_ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary PRO Tem		
Address:	101 S Market Street Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	856-456-6894
E-mail address	Pk5702@aol.com		

# 2020-2021 CAPITAL BUDGET/PROGRAM MESSAGE

## Gloucester City Housing Authority

FISCAL YEAR: FROM:  
07/01/2020

TO:  
07/01/2021

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

YES

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

YES

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)

N/A

5. Have the current capital projects been reviewed and approved by HUD?

6. YES

*Add additional sheets if necessary.*

# Proposed Capital Budget

## Gloucester City Housing Authority

For the Period July 1, 2020 to June 30, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Section 8</i>					
Common Area Renovation	77,000		\$ 77,000		
P-Tec Units, Plumbing, Bath Fitters &	30,000		30,000		
Roof Repairs/Bldg Equipment	135,000		135,000		
Scattered Sites roof, appliances, carp	47,600		47,600		
Total	289,600	-	289,600	-	-
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Other Programs</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 289,600</b>	<b>\$ -</b>	<b>\$ 289,600</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



# 5 Year Capital Improvement Plan

Gloucester City Housing Authority  
 For the Period July 1, 2020 to June 30, 2021

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget										
		Year 2021	2022	2023	2024	2025	2026					
<i>Public Housing Management</i>												
Type in Description	\$ -	\$ -										
Type in Description	-	-										
Type in Description	-	-										
Type in Description	-	-										
Total	-	-										
<i>Section 8</i>												
Common Area Renovation	77,000	77,000										
P-Tec Units, Plumbing, Bath Fitters & Heaters	122,031	30,000						11,349	23,765	14,100	20,070	22,747
Roof Repairs/Bldg Equipment	242,146	135,000						2,750	3,879	44,303	15,084	41,130
Scattered Sites roof, appliances, carpets	143,012	47,600						15,200	1,300	74,322	-	4,590
Total	584,189	289,600						29,299	28,944	132,725	35,154	68,467
<i>Housing Voucher</i>												
Type in Description	-	-										
Type in Description	-	-										
Type in Description	-	-										
Type in Description	-	-										
Total	-	-										
<i>Other Programs</i>												
Type in Description	-	-										
Type in Description	-	-										
Type in Description	-	-										
Type in Description	-	-										
Total	-	-										
<b>TOTAL</b>	<b>\$ 584,189</b>	<b>\$ 289,600</b>	<b>\$ 29,299</b>	<b>\$ 28,944</b>	<b>\$ 132,725</b>	<b>\$ 35,154</b>	<b>\$ 68,467</b>					

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

## Gloucester City Housing Authority

For the Period July 1, 2020 to June 30, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>Section 8</i>					
Common Area Renovation	77,000		77,000		
P-Tec Units, Plumbing, Bath Fitt	122,031		122,031		
Roof Repairs/Bldg Equipment	242,146		242,146		
Scattered Sites roof, appliances	143,012		143,012		
Total	584,189		584,189		
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>Other Programs</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>TOTAL</b>	<b>\$ 584,189</b>	<b>\$ -</b>	<b>\$ 584,189</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 584,189				
Balance check					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.