

*Authority Budget of:*  
*Gloucester City Housing Authority*

**ADOPTED COPY**

State Filing Year  
*For the Period:*

2021

**ADOPTED COPY**  
*Approved*

*July 1, 2021 to June 30, 2022*

[www.GCNJHA.com](http://www.GCNJHA.com)  
Authority Web Address



*Division of Local Government Services*

**2021-2022 HOUSING AUTHORITY BUDGET**

**Certification Section**

2021-2022

**Gloucester City Housing Authority**

**HOUSING AUTHORITY BUDGET**

FISCAL YEAR: FROM 07/01/2021 TO 06/30/2022

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwert CPA, RMA Date: 5/19/2021

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D Cwert CPA, RMA Date: 7/14/2021

# 2021-2022 PREPARER'S CERTIFICATION

## Gloucester City Housing Authority

### HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Christine R. Cruz Diaz</i>		
Name:	Christine R. Cruz Díaz		
Title:	Supervisory Senior Accountant, Managing Agent		
Address:	587 Haddon Avenue, Collingswood NJ 08108		
Phone Number:	856-486-1990	Fax Number:	
E-mail address	accounting@prd.net		

# 2021-2022 APPROVAL CERTIFICATION


## Gloucester City Housing Authority

### HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 7/01/2021 TO: 6/30/2022

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester City Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 26 day of April, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary-Pro Temp		
Address:	101 S. Market ST. Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	
E-mail address	Pk5702@aol.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.GCNJHA.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Christine R. Cruz Díaz

Title of Officer Certifying compliance

Supervisory Senior Accountant, Managing Agent

Signature

Christine R. Cruz Díaz

# 2021-2022 HOUSING AUTHORITY BUDGET RESOLUTION

## Gloucester City Housing Authority

**FISCAL YEAR: FROM: 7/01/2021 TO: 6/30/2022**

WHEREAS, the Annual Budget and Capital Budget for the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2021 has been presented before the governing body of the Gloucester City Housing Authority at its open public meeting of April 26, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 943,195, Total Appropriations, including any Accumulated Deficit if any, of \$ 943,195 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$36,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0 ; and

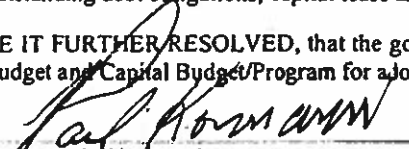
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester City Housing Authority, at an open public meeting held on April 26, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022, hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester City Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on June 28, 2021.

  
(Secretary's Signature)

4/26/2021  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Charles Pacifico				✓
Michael McSweeney	✓			
Paul Kormann	✓			
Roseann Michel				✓
Martha Dougherty	✓			
Patrick Hagan	✓			
Charles Kain	✓			

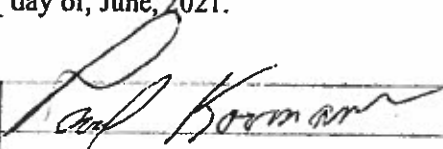
# 2021-2022 ADOPTION CERTIFICATION

## Gloucester City Housing Authority

### HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester City Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the \_\_\_ day of, June, 2021.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary Pro Temp		
Address:	101 S. Market Street Gloucester City, NJ 08030		
Phone Number:	856-486-5772	Fax Number:	856-456-6894
E-mail address	Pk5702@aol.com		



# 2021-2022 ADOPTED BUDGET RESOLUTION

## Gloucester City Housing Authority

**FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022**

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester City Housing Authority for the fiscal year beginning July 1, 2021 and ending, June 30, 2021 has been presented for adoption before the governing body of the Gloucester City Housing Authority at its open public meeting of June 28, 2021; and

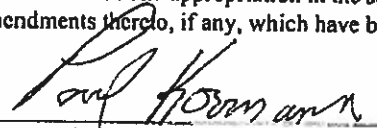
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 943,195, Total Appropriations, including any Accumulated Deficit, if any, of \$943,195 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$36,000 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester City Housing Authority, at an open public meeting held on June 28, 2021 that the Annual Budget and Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2021 and, ending, June 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 \_\_\_\_\_  
 (Secretary's Signature)

6/29/2021  
 \_\_\_\_\_  
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
<b>Charles Pacifico</b>	✓			
<b>Michael McSweeney</b>	✓			
<b>Paul Kormann</b>	✓			
<b>Roseann Michel</b>	✓			
<b>Martha Dougherty</b>	✓			
<b>Patrick Hagan</b>	✓			
<b>Charles Kain</b>				✓

# **2021-2022 HOUSING AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2021-2022 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

## Gloucester City Housing Authority

FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

(Example Rate Increase authorized by resolution or by HUD).

- See attached document with explanations.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **Example would be effect on a recession in the economy on the housing Authority**

**Gloucester City residents residing in the Housing Authority's affordable housing.**

- **Gloucester City is compromised of working class members in the community with many**

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

- N/A

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.).

- N/A

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to **Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75**).

- N/A

1. Complete a brief statement on the 2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/- 10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD).

#### **Appropriations F-4**

- Fringe Benefits: Increase of a 10% based on the actual insurance market for all health benefits.
- Legal: Increase based on RAD conversion and evictions expected to happen
- Miscellaneous Administration: Budgeting for improvements of the technology equipment, IT infrastructure, software upgrades and roof consultant for roof replacement plans.
- Salary Utility Labor: Increase of maintenance salary to bring it in line with the market in New Jersey.
- Payment in Lieu of Taxes: The current PILOT agreement with the Municipality is to pay a 10% of the amount received by the Agency in the form of Sheltered rents.

# HOUSING AUTHORITY CONTACT INFORMATION

## AUTHORITY CONTACT INFORMATION

### 2021-2022

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Gloucester City Housing Authority		
<b>Federal ID Number:</b>	22-2397576		
<b>Address:</b>	101 S. Market Street		
<b>City, State, Zip:</b>	Gloucester City	NJ	08030
<b>Phone: (ext.)</b>	856-456-5772	<b>Fax:</b>	

<b>Preparer's Name:</b>	Skandar Zaouali		
<b>Preparer's Address:</b>	587 Haddon Ave		
<b>City, State, Zip:</b>	Collingswood	NJ	08108
<b>Phone: (ext.)</b>	856-486-1990 EXT. 132	<b>Fax:</b>	
<b>E-mail:</b>	<a href="mailto:Accounting@prd.net">Accounting@prd.net</a>		

<b>Chief Executive Officer(1)</b>	Charles Pacifico		
<b>Phone: (ext.)</b>	856-456-5772	<b>Fax:</b>	856-456-6894
<b>E-mail:</b>	<a href="mailto:Cpacifico119@comcast.net">Cpacifico119@comcast.net</a>		

<b>Chief Financial Officer(1)</b>	Paul Kormann		
<b>Phone: (ext.)</b>	856-456-5772	<b>Fax:</b>	856-456-6894
<b>E-mail:</b>	<a href="mailto:PK5702@aol.com">PK5702@aol.com</a>		

<b>Name of Auditor:</b>	Jeff Bowley		
<b>Name of Firm:</b>	Joseph Bowley & Company		
<b>Address:</b>	27 West Church Strey		
<b>City, State, Zip:</b>	Blackwood	NJ	08012
<b>Phone: (ext.)</b>	856-228-8006	<b>Fax:</b>	856-228-3629
<b>E-mail:</b>	<a href="mailto:Jeff.bowley@jwbcol.net">Jeff.bowley@jwbcol.net</a>		

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Gloucester City Housing Authority

FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 4
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$153,967
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes  
If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).**

10) Gloucester City Housing Authority is managed by PRD Management, Inc. PRD Management, Inc. periodically does market comparisons for the compensation of all employed positions. All staff wages are included in the budget and is reviewed and approved by the commission. At initial hiring, an employment letter is given to each employee as well as kept on file with the independent HR firm PRD has engaged. PRD performs annual staff evaluation.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Gloucester City Housing Authority**

**FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.



**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

Gloucester City Housing Authority  
to June 30, 2021

A B C D E F G H I J K L M N O P Q R S T

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/1099)			Total Compensation from Authority	Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend								
1 Charles Pacifico	Chairman	0.25	x							None					0	0
2 Michael McSweeney	Vice Chairman	0.25	x							None					0	0
3 Paul Kormann	Secretary Pro Temp	0.25	x							None					0	0
4 Roseann Michel	Commissioner	0.25	x							None					0	0
5 Martha Dougherty	Commissioner	0.25	x							None					0	0
6 Patrick Hagan	Commissioner	0.25	x							None					0	0
7 Charles Kain	Commissioner	0.25	x							None					0	0
8 Carole Rowell	Site Manager	40		x				14,231	14,231	0	DRPA	0	0	0	79,751	79,751
9 Robert Pease	Superintendent	40		x				57,411	57,411	0	Gloucester City School Business Education Teacher Project Manager, Homeland Security	0	0	0	71,642	71,642
10								0	0	0		0	0	0	0	0
11								0	0	0		0	0	0	0	0
12								0	0	0		0	0	0	0	0
13								0	0	0		0	0	0	0	0
14								0	0	0		0	0	0	0	0
15								0	0	0		0	0	0	0	0
<b>Total:</b>									\$ 122,931	\$ 28,462	\$ 151,393	\$ 151,393	\$ 151,393	\$ 151,393	\$ 151,393	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Gloucester City Housing Authority

For the Period July 1, 2021 to June 30, 2022

Inout- X - in Box Below (If this Page is Non-Applicable)

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget	Employee Proposed Budget	Employee Proposed Budget						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage	2	\$ 14,231	\$ 28,462	2	\$ 28,462	2	\$ 12,492	\$ 24,984	\$ 3,478	13.9%
Parent & Child	-	-	-	-	-	-	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	-	-	#DIV/0!
Family	-	-	-	-	-	-	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	-	-	-	-	-	-	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>2</b>	<b>\$ 14,231</b>	<b>\$ 28,462</b>	<b>2</b>	<b>\$ 28,462</b>	<b>2</b>	<b>\$ 12,492</b>	<b>\$ 24,984</b>	<b>\$ 3,478</b>	<b>13.9%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage	-	-	-	-	-	-	-	-	-	#DIV/0!
Parent & Child	-	-	-	-	-	-	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	-	-	#DIV/0!
Family	-	-	-	-	-	-	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	-	-	-	-	-	-	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage	-	-	-	-	-	-	-	-	-	#DIV/0!
Parent & Child	-	-	-	-	-	-	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	-	-	#DIV/0!
Family	-	-	-	-	-	-	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	-	-	-	-	-	-	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>2</b>	<b>\$ 14,231</b>	<b>\$ 28,462</b>	<b>2</b>	<b>\$ 28,462</b>	<b>2</b>	<b>\$ 12,492</b>	<b>\$ 24,984</b>	<b>\$ 3,478</b>	<b>13.9%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  No  Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  No  Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Gloucester City Housing Authority

For the Period

July 1, 2021

to

June 30, 2022

*Complete the below table for the Authority's accrued liability for compensated absences.*

				<i>Legal Basis for Benefit (check applicable items)</i>		
Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement	Agreement
None Accrued						
<b>Total liability for accumulated compensated absences at beginning of current year \$</b>		-				

The total Amount Should agree to most recently issued audit report for the Authority

# Schedule of Shared Service Agreements

For the Period July 1, 2021 to June 30, 2022  
 Gloucester City Housing Authority

If No Shared Services X this Box

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
None Accrued						

# **2021-2022 HOUSING AUTHORITY BUDGET**

## **Financial Schedules Section**

**SUMMARY**

For the Period Gloucester City Housing Authority to June 30, 2022  
July 1, 2021

	FY 2022 Proposed Budget				FY 2021 Adopted Budget	All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs				
<b>REVENUES</b>								
Total Operating Revenues	\$ -	\$ 935,786	\$ -	\$ -	\$ 935,786	\$ 929,784	\$ 6,002	0.6%
Total Non-Operating Revenues	-	7,409	-	7,409	7,202	207		2.9%
Total Anticipated Revenues	-	943,195	-	943,195	936,986	6,209		0.7%
<b>APPROPRIATIONS</b>								
Total Administration	-	222,804	-	222,804	200,602	22,202		11.1%
Total Cost of Providing Services	-	617,841	-	617,841	596,564	21,277		3.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	-	840,645	-	840,645	797,166	43,479		5.5%
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	102,550	-	102,550	139,820	(37,271)		-26.7%
Total Non-Operating Appropriations	-	102,550	-	102,550	139,820	(37,271)		-26.7%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	-	943,195	-	943,195	936,986	6,209		0.7%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	-	943,195	-	943,195	936,986	6,209		0.7%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

## Revenue Schedule

### Gloucester City Housing Authority

For the Period July 1, 2021 to June 30, 2022

	<b>FY 2022 Proposed Budget</b>				<b>FY 2021 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments					\$ -	\$ -	#DIV/0!
Dwelling Rental		346,737			346,737	342,637	4,100 1.2%
Excess Utilities					-	-	#DIV/0!
Non-Dwelling Rental					-	-	#DIV/0!
HUD Operating Subsidy		589,049			589,049	587,147	1,902 0.3%
New Construction - Acc Section 8 Voucher - Acc Housing Voucher					-	-	#DIV/0!
<b>Total Rental Fees</b>		<b>935,786</b>			<b>935,786</b>	<b>929,784</b>	<b>6,002 0.6%</b>
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
<b>Total Other Revenue</b>					<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>		<b>935,786</b>			<b>935,786</b>	<b>929,784</b>	<b>6,002 0.6%</b>
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Laundry		7,409			7,409	7,202	207 2.9%
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>		<b>7,409</b>			<b>7,409</b>	<b>7,202</b>	<b>207 2.9%</b>
<i>Interest on Investments &amp; Deposits (List)</i>							
Interest Earned					-	-	#DIV/0!
Penalties					-	-	#DIV/0!
Other					-	-	#DIV/0!
<b>Total Interest</b>					<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Non-Operating Revenues</b>		<b>7,409</b>			<b>7,409</b>	<b>7,202</b>	<b>207 2.9%</b>
<b>TOTAL ANTICIPATED REVENUES</b>		<b>\$ 943,195</b>			<b>\$ 943,195</b>	<b>\$ 936,986</b>	<b>\$ 6,209 0.7%</b>

# Prior Year Adopted Revenue Schedule

## Gloucester City Housing Authority

### FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING REVENUES</b>					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental		342,637			342,637
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy		587,147			587,147
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
Total Rental Fees	-	929,784	-	-	929,784
<i>Other Revenue (List)</i>					
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	-	-	-	-	-
Total Operating Revenues	-	929,784	-	-	929,784
<b>NON-OPERATING REVENUES</b>					
<i>Other Non-Operating Revenues (List)</i>					
Laundry		7,202			7,202
Type in					-
Type in					-
Type in					-
Type in					-
Total Other Non-Operating Revenues	-	7,202	-	-	7,202
<i>Interest on Investments &amp; Deposits</i>					
Interest Earned					-
Penalties					-
Other					-
Total Interest	-	-	-	-	-
Total Non-Operating Revenues	-	7,202	-	-	7,202
<b>TOTAL ANTICIPATED REVENUES</b>	\$ -	\$ 936,986	\$ -	\$ -	\$ 936,986



## Appropriations Schedule

Gloucester City Housing Authority  
For the Period July 1, 2021 to June 30, 2022

	<b>FY 2022 Proposed Budget</b>				<b>FY 2021 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	<b>Public Housing Management</b>	<b>Section 8</b>	<b>Housing Voucher</b>	<b>Other Programs</b>	<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>OPERATING APPROPRIATIONS</b>								
<i>Administration</i>								
Salary & Wages		65,520			\$ 65,520	\$ 61,894	\$ 3,626	5.9%
Fringe Benefits		14,231			14,231	12,492	1,739	13.9%
Legal		19,573			19,573	17,771	1,802	10.1%
Staff Training					-	-	-	#DIV/0!
Travel					-	-	-	#DIV/0!
Accounting Fees		13,495			13,495	13,495	-	0.0%
Auditing Fees		9,810			9,810	9,503	307	3.2%
Miscellaneous Administration*		100,175			100,175	85,447	14,728	17.2%
<b>Total Administration</b>		<b>222,804</b>			<b>222,804</b>	<b>200,602</b>	<b>22,202</b>	<b>11.1%</b>
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services		16,407			16,407	16,081	326	2.0%
Salary & Wages - Maintenance & Operation		57,411			57,411	53,025	4,386	8.3%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor		34,040			34,040	29,800	4,240	14.2%
Fringe Benefits		14,231			14,231	13,492	739	5.5%
Tenant Services					-	-	-	#DIV/0!
Utilities		154,904			154,904	163,161	(8,257)	-5.1%
Maintenance & Operation		125,371			125,371	124,155	1,216	1.0%
Protective Services					-	-	-	#DIV/0!
Insurance		89,577			89,577	72,626	16,951	23.3%
Payment in Lieu of Taxes (PILOT)		34,271			34,271	34,564	(293)	-0.8%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses					-	-	-	#DIV/0!
Other General Expense					-	-	-	#DIV/0!
Rents					-	-	-	#DIV/0!
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment					-	-	-	#DIV/0!
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*		91,629			91,629	89,660	1,969	2.2%
<b>Total Cost of Providing Services</b>		<b>617,841</b>			<b>617,841</b>	<b>596,564</b>	<b>21,277</b>	<b>3.6%</b>
Total Principal Payments on Debt Service in Lieu of Depreciation					XXXXXXXXXX	-	-	#DIV/0!
<b>Total Operating Appropriations</b>		<b>840,645</b>			<b>840,645</b>	<b>797,166</b>	<b>43,479</b>	<b>5.5%</b>
<b>NON-OPERATING APPROPRIATIONS</b>								
Total Interest Payments on Debt					XXXXXXXXXX	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve		102,550			102,550	139,820	(37,271)	-26.7%
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
<b>Total Non-Operating Appropriations</b>		<b>102,550</b>			<b>102,550</b>	<b>139,820</b>	<b>(37,271)</b>	<b>-26.7%</b>
<b>TOTAL APPROPRIATIONS</b>		<b>943,195</b>			<b>943,195</b>	<b>936,986</b>	<b>6,209</b>	<b>0.7%</b>
<b>ACCUMULATED DEFICIT</b>								
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>		<b>943,195</b>			<b>943,195</b>	<b>936,986</b>	<b>6,209</b>	<b>0.7%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
<b>Total Unrestricted Net Position Utilized</b>					-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>		<b>\$ 943,195</b>			<b>\$ 943,195</b>	<b>\$ 936,986</b>	<b>\$ 6,209</b>	<b>0.7%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ 42,032.25 \$ - \$ - \$ 42,032.25

# Prior Year Adopted Appropriations Schedule

## Gloucester City Housing Authority

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING APPROPRIATIONS</b>					
<i>Administration</i>					
Salary & Wages		\$ 61,894			\$ 61,894
Fringe Benefits		12,492			12,492
Legal		17,771			17,771
Staff Training					-
Travel					-
Accounting Fees		13,495			13,495
Auditing Fees		9,503			9,503
Miscellaneous Administration*		85,447			85,447
<b>Total Administration</b>	-	<b>200,602</b>	-	-	<b>200,602</b>
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services		16,081			16,081
Salary & Wages - Maintenance & Operation		53,025			53,025
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor		29,800			29,800
Fringe Benefits		13,492			13,492
Tenant Services					-
Utilities		163,161			163,161
Maintenance & Operation		124,155			124,155
Protective Services					-
Insurance		72,626			72,626
Payment in Lieu of Taxes (PILOT)		34,564			34,564
Terminal Leave Payments					-
Collection Losses					-
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*		89,660			89,660
<b>Total Cost of Providing Services</b>	-	<b>596,564</b>	-	-	<b>596,564</b>
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
<b>Total Operating Appropriations</b>	-	<b>797,166</b>	-	-	<b>797,166</b>
<b>NON-OPERATING APPROPRIATIONS</b>					
Total Interest Payments on Debt Operations & Maintenance Reserve	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Renewal & Replacement Reserve		139,820			139,820
Municipality/County Appropriation					-
Other Reserves					-
<b>Total Non-Operating Appropriations</b>	-	<b>139,820</b>	-	-	<b>139,820</b>
<b>TOTAL APPROPRIATIONS</b>	-	<b>936,986</b>	-	-	<b>936,986</b>
<b>ACCUMULATED DEFICIT</b>					-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	-	<b>936,986</b>	-	-	<b>936,986</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>					
Municipality/County Appropriation					-
Other					-
<b>Total Unrestricted Net Position Utilized</b>	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 936,986</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 936,986</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ -      \$ 39,858.30      \$ -      \$ -      \$ 39,858.30

# Debt Service Schedule - Principal

Gloucester City Housing Authority

If Authority has no debt X this box

X

	Fiscal Year Ending in						Total Principal Outstanding		
	Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026		2027	Thereafter
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>TOTAL PRINCIPAL</b>									\$
<b>LESS: HUD SUBSIDY</b>									
<b>NET PRINCIPAL</b>	\$	-	\$	-	\$	-	\$	-	\$

*Indicate the Authority's most recent bond rating and the year of the rating by ratings service.*

Bond Rating			
Year of Last Rating			
Moody's <span style="margin-left: 100px;">Fitch</span> <span style="margin-left: 100px;">Standard &amp; Poors</span>			
if no Rating type in Not Applicable			

## Debt Service Schedule - Interest

Gloucester City Housing Authority

If Authority has no debt X this box

X

*Fiscal Year Ending in*

	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	Total Interest Payments Outstanding
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
<b>TOTAL INTEREST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>LESS: HUD SUBSIDY</b>								
<b>NET INTEREST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Net Position Reconciliation

Gloucester City Housing Authority

For the Period

July 1, 2021

to

June 30, 2022

## FY 2022 Proposed Budget

Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
\$ 1,024,259	\$ -	\$ -	\$ -	\$ 1,024,259
684,093				684,093
-	340,166	-	-	340,166
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>				
Less: Invested in Capital Assets, Net of Related Debt (1)				
Less: Restricted for Debt Service Reserve (1)				
Less: Other Restricted Net Position (1)				
Total Unrestricted Net Position (1)				
Less: Designated for Non-Operating Improvements & Repairs				
Less: Designated for Rate Stabilization				
Less: Other Designated by Resolution				
Plus: Accrued Unfunded Pension Liability (1)				
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)				
Plus: Estimated Income (Loss) on Current Year Operations (2)				
Plus: Other Adjustments (attach schedule)				
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>				
Unrestricted Net Position Utilized to Balance Proposed Budget				
Unrestricted Net Position Utilized in Proposed Capital Budget				
Appropriation to Municipality/County (3)				
Total Unrestricted Net Position Utilized in Proposed Budget				
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>				
\$ -	\$ 340,166	\$ -	\$ -	\$ 340,166
<b>(4)</b>				

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ - \$ 42,032 \$ - \$ - \$ 42,032

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021-2022

Gloucester City Housing Authority

CAPITAL  
BUDGET/  
PROGRAM

# 2021-2022 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

## Gloucester City Housing Authority

**FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022**

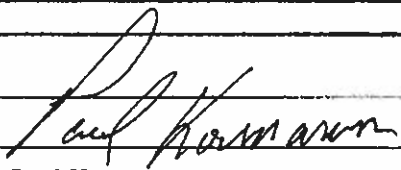
enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester City Housing Authority, on the 26 day of April, 2021.

**OR**

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the \_\_\_\_\_ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following \_\_\_\_\_ reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary-Pro Temp		
Address:	101 S. Market ST. Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Phone Number:	856-456-5772
E-mail address	Pk5702@aol.com		

# 2021-2022 CAPITAL BUDGET/PROGRAM MESSAGE

## Gloucester City Housing Authority

FISCAL YEAR: FROM: 07/01/2021 TO: 06/30/2022

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

YES

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

YES

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)

N/A

5. Have the current capital projects been reviewed and approved by HUD?

YES

*Add additional sheets if necessary.*



# Proposed Capital Budget

Gloucester City Housing Authority  
For the Period July 1, 2021 to June 30, 2022

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants
<b>Public Housing Management</b>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>Section 8</b>					
Common Area Renovation	8,000		\$ 8,000		
P-Tec Units, Plumbing, Bath Fitters & I	9,500		9,500		
Roof Repairs/Bldg Equipment	11,500		11,500		
Scattered Sites roof, appliances, carp	7,000		7,000		
Total	36,000	-	36,000	-	-
<b>Housing Voucher</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>Other Programs</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 36,000</b>	<b>\$ -</b>	<b>\$ 36,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## 5 Year Capital Improvement Plan

Gloucester City Housing Authority  
 For the Period July 1, 2021 to June 30, 2022

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2022	2023	2024	2025	2026	2027
<i>Public Housing Management</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Section 8</i>							
Common Area Renovation	8,000	8,000					
P-Tec Units, Plumbing, Bath Fitt	122,031	9,500	35,114	14,100	20,070	22,747	20,500
Roof Repairs/Bldg Equipment	242,146	11,500	44,302	44,303	42,563	41,130	58,348
Scattered Sites roof, appliances	143,012	7,000	16,800	74,322	25,360	4,590	14,940
Total	515,189	36,000	96,216	132,725	87,993	68,467	93,788
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 515,189</b>	<b>\$ 36,000</b>	<b>\$ 96,216</b>	<b>\$ 132,725</b>	<b>\$ 87,993</b>	<b>\$ 68,467</b>	<b>\$ 93,788</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

Gloucester City Housing Authority

For the Period July 1, 2021 to June 30, 2022

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Section 8</i>					
Common Area Renovation	8,000				
P-Tec Units, Plumbing, Bath Fitt	122,031				
Roof Repairs/Bldg Equipment	242,146				
Scattered Sites roof, appliances	143,012				
Total	515,189	-	515,189	-	-
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Other Programs</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 515,189</b>	<b>\$ -</b>	<b>\$ 515,189</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 515,189				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.