

Authority Budget of:

Gloucester City Housing Authority

State Filing Year **2019**

For the Period: **July 1, 2019** *to* **June 30, 2020**

APPROVED COPY

www.GCNJHA.com
Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

Gloucester City Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM 07/01/2019 TO 06/30/2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 6/3/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2019 PREPARER'S CERTIFICATION

Gloucester City Housing Authority

AUTHORITY BUDGET

**FISCAL
YEAR:**

**FROM:
07/01/2019**

**TO:
06/30/2020**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Cynthia Fortune</i>		
Name:	Cynthia Fortune		
Title:	Accounting Manager, Managing Agent		
Address:	457 Haddonfield Rd., Suite 705, Cherry Hill NJ 08002		
Phone Number:	856-486-1990 xt. 121	Fax Number:	856-663-5337
E-mail address	accounting@prd.net		

2019 APPROVAL CERTIFICATION

Gloucester City Housing Authority


AUTHORITY BUDGET

FISCAL YEAR: FROM:
07/01/2019

TO:
06/30/2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester City Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 22nd day of April, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary-Pro Temp		
Address:	101 S. Market St, Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	
E-mail address	Pk5702@aol.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.GCNJHA.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Cynthia Fortune

Title of Officer Certifying compliance

Accounting Manager, Managing Agent

Signature



2019 AUTHORITY BUDGET RESOLUTION

Gloucester City Housing Authority 19-04-98

FISCAL YEAR: FROM: 07/01/2019

TO: 06/30/2020

WHEREAS, the Annual Budget and Capital Budget for the Gloucester City Housing Authority for the fiscal year beginning July 1, 2019 and ending June 30, 2020 has been presented before the governing body of the Gloucester City Housing Authority at its open public meeting of April 22, 2019 and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$909,500, Total Appropriations, including any Accumulated Deficit if any, of \$ 909,500 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$55,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$55,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester City Housing Authority, at an open public meeting held on April 22, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning July 1, 2019 and ending 06/30 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester City Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on


(Secretary's Signature)

4/22/19
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Charles Pacifico	✓			
Michael McSweeney	✓			
Paul Kormann	✓			
Roseann Michel	✓			
Virginia Dougherty	✓			
Pat Hagan	✓			
Charles Kain	✓			

2019 ADOPTION CERTIFICATION

Gloucester City Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 07/01/2019

TO: 06/30/2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester City Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the ___ day of, _____, 2019.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary Pro Temp		
Address:	101 S. Market Street Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	856-456-6894
E-mail address	Pk5702@aol.com		

2019 ADOPTED BUDGET RESOLUTION

Gloucester City Housing AUTHORITY

FISCAL YEAR: FROM: TO:
 07/01/2019 06/30/2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester City Housing Authority for the fiscal year beginning July 1, 2019, and ending, June 30, 2020 has been presented for adoption before the governing body of the Gloucester City Housing Authority at its open public meeting of _____; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$909,500, Total Appropriations, including any Accumulated Deficit, if any, of \$909,500 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$55,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester City Housing Authority, at an open public meeting held on _____ that the Annual Budget and Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2019 and, ending, June 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote

Aye Nay Abstain Absent

Charles Pacifico
Michael McSweeney
Paul Kormann
Roseann Michel
Virginia Dougherty
Pat Hagan
Charles Kain

2019 AUTHORITY BUDGET
Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

Gloucester City Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM:
07/01/2019

TO:
06/30/2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. COP salaries increased due to budgeting for new Executive Director. Renewal & Replacement Reserve increased due to budgeting for the RAD conversion R&R deposit requirements.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget. Gloucester City Housing Authority is expected to close on the RAD conversion on 05 11 2019. The FY 2020 budget reflects the new CHAP award rents
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. Gloucester City is comprised of working class members in the community with many Gloucester City residents residing in the Housing Authority's affordable housing.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). N/A
6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68) N/A
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. N/A

AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester City HA		
Federal ID Number:	22-2397576		
Address:	101 S. Market Street		
City, State, Zip:	Gloucester City	NJ	08030
Phone: (ext.)	856-456-5772	Fax:	

Preparer's Name:	Cynthia Fortune		
Preparer's Address:	457 Haddonfield Rd., Suite 705		
City, State, Zip:	Cherry Hill	NJ	08002
Phone: (ext.)	856-486-1990 xt. 121	Fax:	
E-mail:	accounting@prd.net		

Chief Executive Officer:	Charles Pacifico		
Phone: (ext.)	856-456-5772	Fax:	856-456-6894
E-mail:	Cpacifico119@comcast.net		

Chief Financial Officer:	Paul Kormann		
Phone: (ext.)	856-456-5772	Fax:	856-456-6894
E-mail:	Pk5702@aol.com		

Name of Auditor:	Jeff Bowley		
Name of Firm:	Joseph Bowley & Company		
Address:	27 West Church Street		
City, State, Zip:	Blackwood	NJ	08012
Phone: (ext.)	856-228-8006	Fax:	856-228-3629
E-mail:	Jeff.bowley@jwbc01.net		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Gloucester City Housing Authority

FISCAL YEAR: FROM:
07/01/19

TO:
06/30/2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 3
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: _____
- 3) Provide the number of regular voting members of the governing body: 7
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html>) before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees.* Gloucester City Housing Authority is managed by PRD Management, Inc. PRD Management, Inc. periodically does market comparisons for the compensation of all employed positions. All staff wages are included in the budget and is reviewed and approved by the commission annually. At initial hiring, an employment letter

is given to each employee as well as kept on file with the independent HR firm PRD has engaged. PRD performs annual staff evaluations.

- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

Page N-3 (1 of 2)

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority: NO

- a. First class or charter travel NO
- b. Travel for companions NO
- c. Tax indemnification and gross-up payments NO
- d. Discretionary spending account NO
- e. Housing allowance or residence for personal use NO
- f. Payments for business use of personal residence NO
- g. Vehicle/auto allowance or vehicle for personal use NO
- h. Health or social club dues or initiation fees NO
- i. Personal services (i.e.: maid, chauffeur, chef) NO

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)

- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.

- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
Gloucester City Housing Authority**

FISCAL YEAR: **FROM:**
 07/01/2019

TO:
06/30/2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Greensboro City Housing Authority
 For the Period July 1, 2013 to June 30, 2013

Line	Name	Title	Average Hours per Week Dedicated to Position	Commissioned	Official	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Other health allowances, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (Health benefits, pension, etc.)	Total Compensation from Authority	Name of Other Public Entity where individual is an Employee or Member of the Governing Body (If see note below)	Average Hours per Week Dedicated to Position at Other Public Entity (United in Column D)	Reportable from Other Public Entity (W-2/ 5099)	Estimated amount of other compensation from Other Public Entities (Health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1	Charles Frazier	President	0.25	x													
2	Jeffrey Mackerramy	Vice President	0.25	x													
3	Paul Korman	Secretary Pro Temp	0.25	x													
4	Russell Michel	Commissioner	0.25	x													
5	Virginia Dougherty	Commissioner	0.25	x													
6	Pat Hagan	Commissioner	0.25	x													
7	Charles Egan	Commissioner	0.25	x													
8	Candice Rowell	Site Manager	40		x			54,000	0	0	0	54,000				0	54,000
9	Samuel Means	Superintendent	40		x			51,000	0	0	0	51,000				0	51,000
10																	
11																	
12																	
13																	
14																	
15																	
									\$ 100,000	\$	\$ 18,000	\$ 118,000			\$	\$ 118,000	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester City Housing Authority
For the Period July 1, 2019 to June 30, 2020

	Annual Cost			Annual Cost			Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost			
Active Employees - Health Benefits - Annual Cost									
Single Coverage	2	10656	\$ 21,312	2	9254	\$ 18,508	\$ 2,804	15.2%	
Parent & Child			-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	-	#DIV/0!
Family			-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-	#DIV/0!
Subtotal	2		21,312	2		18,508	2,804	15.2%	
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-			-	-	-	#DIV/0!
Parent & Child			-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	-	#DIV/0!
Family			-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-	#DIV/0!
Subtotal	0		-	0		-	-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage			-			-	-	-	#DIV/0!
Parent & Child			-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	-	#DIV/0!
Family			-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-	#DIV/0!
Subtotal	0		-	0		-	-	-	#DIV/0!
GRAND TOTAL	2		\$ 21,312	2		\$ 18,508	\$ 2,804	15.2%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Gloucester City Housing Authority
 For the Period July 1, 2019 to June 30, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
 (check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
None Accrued					

Total liability for accumulated compensated absences at beginning of current year \$ _____

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester City Housing Authority
 For the Period July 1, 2019 to June 30, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
None Accrued					
Total liability for accumulated compensated absences at beginning of current year		\$			

The total amount should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

For the Period **July 1, 2019** to **June 30, 2020**
 Gloucester City Housing Authority

Name of Entity Providing Service *Name of Entity Receiving Service* *Type of Shared Service Provided* *Comments (Enter more specifics if needed)* *Agreement Effective Date* *Agreement End Date* *Amount to be Received by/ Paid from Authority*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box X

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Gloucester City Housing Authority
For the Period July 1, 2019 to June 30, 2020

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Housing Manageme	Section 8	Housing Voucher	Other Programs	N/A	N/A	Total All Operations	Total All Operations	All Operations	
REVENUES										
Total Operating Revenues	\$ 909,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 909,500	\$ 786,300	\$ 123,200	15.7%
Total Non-Operating Revenues	-	-	-	-	-	-	6,200	(6,200)	-100.0%	
Total Anticipated Revenues	<u>909,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>909,500</u>	<u>792,500</u>	<u>117,000</u>	<u>14.8%</u>
APPROPRIATIONS										
Total Administration	168,844	-	-	-	-	-	168,844	171,900	(3,056)	-1.8%
Total Cost of Providing Services	596,626	-	-	-	-	-	596,626	567,300	29,326	5.2%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	765,470	-	-	-	-	-	765,470	739,200	26,270	3.6%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	144,030	-	-	-	-	-	144,030	51,600	92,430	179.1%
Total Non-Operating Appropriations	144,030	-	-	-	-	-	144,030	51,600	92,430	179.1%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	909,500	-	-	-	-	-	909,500	790,800	118,700	15.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	<u>909,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>909,500</u>	<u>790,800</u>	<u>118,700</u>	<u>15.0%</u>
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,700</u>	<u>\$ (1,700)</u>	<u>-100.0%</u>

Revenue Schedule

Gloucester City Housing Authority
 For the Period July 1, 2019 to June 30, 2020

	FY 2019 Proposed Budget				FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
					Total All Operations	All Operations	All Operations
OPERATING REVENUES							
Rental Fees							
Homebuyers' Monthly Payments				\$ -	\$ -	\$ -	#DIV/0!
Dwelling Rental	463,845			463,845	768,700	(304,855)	-39.7%
Excess Utilities				-	-	-	#DIV/0!
Non-Dwelling Rental				-	-	-	#DIV/0!
MUD Operating Subsidy	445,655			445,655	-	445,655	#DIV/0!
New Construction - Acc Section 8				-	-	-	#DIV/0!
Voucher - Acc Housing Voucher				-	-	-	#DIV/0!
Total Rental Fees	909,500			909,500	768,700	140,800	18.3%
Other Operating Revenues (List)							
RAD Conversion-retroactive				-	17,600	(17,600)	-100.0%
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Total Other Revenue				-	17,600	(17,600)	-100.0%
Total Operating Revenues	909,500			909,500	786,300	123,200	15.7%
NON-OPERATING REVENUES							
Other Non-Operating Revenues (List)							
Laundry				-	6,200	(6,200)	-100.0%
Type in				-	-	-	#DIV/0!
Type in				-	-	-	#DIV/0!
Type in				-	-	-	#DIV/0!
Type in				-	-	-	#DIV/0!
Total Other Non-Operating Revenue				-	6,200	(6,200)	-100.0%
Interest on Investments & Deposits (List)							
Interest Earned				-	-	-	#DIV/0!
Penalties				-	-	-	#DIV/0!
Other				-	-	-	#DIV/0!
Total Interest				-	-	-	#DIV/0!
Total Non-Operating Revenues				-	6,200	(6,200)	-100.0%
TOTAL ANTICIPATED REVENUES	\$ 909,500	\$ -	\$ -	\$ 909,500	\$ 792,500	\$ 117,000	14.8%

Prior Year Adopted Revenue Schedule

Gloucester City Housing Authority

	<i>FY 2018 Adopted Budget</i>				Total All Operations				
	Public Housing Management	Section 8	Housing Voucher	Other Programs					
OPERATING REVENUES									
<i>Rental Fees</i>									
Homebuyers' Monthly Payments	768,700				\$ -				
Dwelling Rental					768,700				
Excess Utilities					-				
Non-Dwelling Rental					-				
HUD Operating Subsidy					-				
New Construction - Acc Section 8 Voucher - Acc Housing Voucher					-				
Total Rental Fees	768,700	-	-	-	768,700				
<i>Other Revenue (List)</i>									
RAD Conversion-retroactive	17,600				17,600				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Type In (Grant, Other Rev)					-				
Total Other Revenue					17,600	-	-	-	17,600
Total Operating Revenues					786,300	-	-	-	786,300
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Laundry	6,200				6,200				
Type In					-				
Type In					-				
Type In					-				
Type In					-				
Other Non-Operating Revenues	6,200	-	-	-	6,200				
<i>Interest on Investments & Deposits</i>									
Interest Earned					-				
Penalties					-				
Other					-				
Total Interest	-	-	-	-	-				
Total Non-Operating Revenues	6,200	-	-	-	6,200				
TOTAL ANTICIPATED REVENUES	\$ 792,500	\$ -	\$ -	\$ -	\$ 792,500				

Appropriations Schedule

Gloucester City Housing Authority
 For the Period July 1, 2019 to June 30, 2020

	FY 2019 Proposed Budget				FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section II	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
					Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages				\$ 59,700	\$ 58,600	\$ 1,100	1.9%
Fringe Benefits				18,774	20,500	(1,726)	-8.4%
Legal				14,300	14,300	-	0.0%
State Training				2,000	2,000	-	0.0%
Travel				-	-	-	DIV/0!
Accounting Fees				13,320	12,700	620	4.9%
Auditing Fees				9,300	9,300	-	0.0%
Miscellaneous Administration*				51,450	54,500	(3,050)	-5.6%
Total Administration				168,844	171,900	(3,056)	-1.8%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services				17,800	17,000	-	0.0%
Salary & Wages - Maintenance & Operation				59,800	54,000	(4,200)	-6.6%
Salary & Wages - Protective Services				-	-	-	DIV/0!
Salary & Wages - Utility Labor				54,200	21,300	32,900	154.5%
Fringe Benefits				25,926	28,500	(2,574)	-9.0%
Tenant Services				1,700	1,300	400	30.8%
Utilities				156,600	160,400	(3,800)	-2.4%
Maintenance & Operation				99,900	92,300	7,600	8.2%
Protective Services				-	-	-	DIV/0!
Insurance				62,600	62,800	(200)	-0.3%
Payment in Lieu of Taxes (PILOT)				34,600	32,900	1,700	5.2%
Terminal Leave Payments				-	-	-	DIV/0!
Collection Losses				-	800	(800)	-100.0%
Other General Expense				84,900	88,600	(1,100)	-1.3%
Rents				-	-	-	DIV/0!
Extraordinary Maintenance				-	-	-	DIV/0!
Replacement of Non-Expendible Equipment				-	-	-	DIV/0!
Property Betterment/Additions				-	-	-	DIV/0!
Miscellaneous COPS*				-	-	-	DIV/0!
Total Cost of Providing Services				596,626	567,300	29,326	5.2%
Total Principal Payments on Debt Service in Lieu of Depreciation				XXXXXX	-	-	DIV/0!
Total Operating Appropriations				765,470	739,200	26,270	3.6%
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt				XXXXXX	-	-	DIV/0!
Operations & Maintenance Reserve				-	-	-	DIV/0!
Renewal & Replacement Reserve				144,030	51,800	92,430	179.1%
Municipality/County Appropriation				-	-	-	DIV/0!
Other Reserves				-	-	-	DIV/0!
Total Non-Operating Appropriations				144,030	51,800	92,430	179.1%
TOTAL APPROPRIATIONS				909,500	790,800	118,700	15.0%
ACCUMULATED DEFICIT				-	-	-	DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT				909,500	790,800	118,700	15.0%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation				-	-	-	DIV/0!
Other				-	-	-	DIV/0!
Total Unrestricted Net Position Utilized				-	-	-	DIV/0!
TOTAL NET APPROPRIATIONS				\$ 909,500	\$ 790,800	\$ 118,700	15.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 38,273.50 \$ - \$ - \$ - \$ 38,273.50

Prior Year Adopted Appropriations Schedule

Gloucester City Housing Authority

FY 2018 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 58,600				\$ 58,600
Fringe Benefits	20,500				20,500
Legal	14,300				14,300
Staff Training	2,000				2,000
Travel	-				-
Accounting Fees	12,700				12,700
Auditing Fees	9,300				9,300
Miscellaneous Administration*	54,500				54,500
Total Administration	171,900				171,900
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	17,000				17,000
Salary & Wages - Maintenance & Operation	64,000				64,000
Salary & Wages - Protective Services	-				-
Salary & Wages - Utility Labor	21,300				21,300
Fringe Benefits	28,500				28,500
Tenant Services	1,300				1,300
Utilities	160,400				160,400
Maintenance & Operation	92,300				92,300
Protective Services	-				-
Insurance	62,800				62,800
Payment in Lieu of Taxes (PILOT)	32,900				32,900
Terminal Leave Payments	-				-
Collection Losses	800				800
Other General Expense	86,000				86,000
Rents	-				-
Extraordinary Maintenance	-				-
Replacement of Non-Expendible Equipment	-				-
Property Betterment/Additions	-				-
Miscellaneous COPS*	-				-
Total Cost of Providing Services	567,300				567,300
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Total Operating Appropriations	739,200				739,200
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Operations & Maintenance Reserve	-				-
Renewal & Replacement Reserve	51,600				51,600
Municipality/County Appropriation	-				-
Other Reserves	-				-
Total Non-Operating Appropriations	51,600				51,600
TOTAL APPROPRIATIONS	790,800				790,800
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	790,800				790,800
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-				-
Other	-				-
Total Unrestricted Net Position Utilized	-				-
TOTAL NET APPROPRIATIONS	\$ 790,800	\$ -	\$ -	\$ -	\$ 790,800

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 36,960.00 \$ - \$ - \$ - \$ 36,960.00

Debt Service Schedule - Interest

Gloucester City Housing Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding
	Proposed Budget Year 2019	2020	2021	2022	2023	2024	
Adopted Budget Year 2018							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
TOTAL INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LESS: HUD SUBSIDY							
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Debt Service Schedule - Interest
 Gloucester City Housing Authority

If Authority has no debt X this box

	Adopted Budget Year 2018	Proposed Budget Year 2019	Fiscal Year Ending in				Total Interest Payments Outstanding	
			2020	2021	2022	2023		2024
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
TOTAL INTEREST								
LESS: HUD SUBSIDY								
NET INTEREST								

Net Position Reconciliation

Gloucester City Housing Authority
For the Period July 1, 2019 to June 30, 2020

FY 2019 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 920,777						\$ 920,777
Less: Invested in Capital Assets, Net of Related Debt (1)	812,668						812,668
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	108,109	-	-	-	-	-	108,109
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	108,109	-	-	-	-	-	108,109
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 108,109	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,109

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	\$ 38,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,074
--	-----------	------	------	------	------	------	-----------

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2019
GLOUCESTER
CITY HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Gloucester City Housing Authority

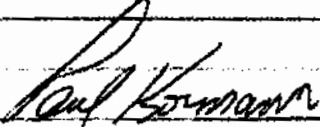
FISCAL YEAR: FROM: 07/01/2019

TO: 06/30/2020

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester City Housing Authority, on the 22nd day of April, 2019.

OR

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary-Pro Tem		
Address:	101 S. Market Street Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	856-456-6894
E-mail address	Pk5702@aol.com		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Gloucester City Housing Authority

FISCAL YEAR: **FROM:**
 07/01/2019

TO:
06/30/2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?
YES

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?
YES

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?
YES

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.
There will be no impact on the rent schedules.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.
N A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.
N A

Add additional sheets if necessary.

Proposed Capital Budget

Gloucester City Housing Authority
For the Period July 1, 2019 to June 30, 2020

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Public Housing Management					
Apt. Appliances, Flooring, Toilets etc.	\$ 26,605		\$ 26,605		
Building Equipment /Roofs/Parking Common Area	18,003 10,392		18,003 10,392		
Total	55,000		55,000		
Section 8					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
Housing Voucher					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
Other Programs					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
TOTAL PROPOSED CAPITAL BUDGET	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester City Housing Authority
 For the Period July 1, 2019 to June 30, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
Public Housing Management							
Apt. Appliances, Flooring, Toilet	\$ 283,194	\$ 26,605	\$ 7,300	\$ 33,079	\$ 53,414	\$ 83,013	\$ 79,783
Building Equipment /Roofs/Par	161,388	18,003	7,977	29,527	4892	69,313	31,676
Common Area	24,392	10,392	7,000	7,000	-	-	-
\$0	-	-	-	-	-	-	-
Total	468,974	55,000	22,277	69,606	58,306	152,326	111,459
Section 8							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
Housing Voucher							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
Other Programs							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
TOTAL	\$ 468,974	\$ 55,000	\$ 22,277	\$ 69,606	\$ 58,306	\$ 152,326	\$ 111,459

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester City Housing Authority

For the Period July 1, 2019 to June 30, 2020

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Public Housing Management					
Apt. Appliances, Flooring, Toilet	\$ 283,194		\$ 283,194		
Building Equipment /Roofs/Par	161,388		\$ 161,388		
Common Area	24,392		\$ 24,392		
	\$0				
Total	468,974		468,974		
Section 8					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
Housing Voucher					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
Other Programs					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
TOTAL	\$ 468,974	\$ -	\$ 468,974	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 468,974				
Balance check					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

2019 ADOPTED BUDGET RESOLUTION

19-6-101

Gloucester City Housing AUTHORITY

FISCAL YEAR: FROM: TO:
07/01/2019 06/30/2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester City Housing Authority for the fiscal year beginning July 1, 2019 and ending, June 30, 2020 has been presented for adoption before the governing body of the Gloucester City Housing Authority at its open public meeting of _____; and

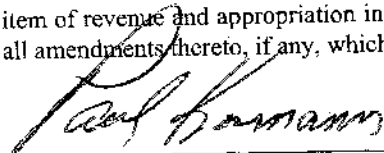
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$909,500, Total Appropriations, including any Accumulated Deficit, if any, of \$909,500 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$55,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester City Housing Authority, at an open public meeting held on June 3, 2019 that the Annual Budget and Capital Budget/Program of the Gloucester City Housing Authority for the fiscal year beginning, July 1, 2019 and, ending, June 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

6/3/19
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Charles Pacifico	/			
Michael McSweeney	//			
Paul Kormann	///			
Roseann Michel	////			
Virginia Dougherty	////			
Pat Hagan	////			
Charles Kain	////			

Resolution No. 19-6-100

RESOLUTION TO AMEND BUDGET (Prior to Adoption)

WHEREAS, the Gloucester City Housing Authority for the July 1, 2019 to June 30, 2020 fiscal year budget was approved on the 22nd day of April 2019, and
WHEREAS, the public hearing on said budget has been held on June 3, 2019, and
WHEREAS, it is desired to amend said approved budget,
NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Gloucester City Housing Authority, County of Camden that the following amendments to the approved budget the July 1, 2019 to June 30, 2020 fiscal year be made:

CAPITAL BUDGET (Adjustment to Page C-5)	From	To
Total Unrestricted Net Position	\$55,000	\$0

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the Gloucester City Housing Authority budget so amended.


Secretary Signature

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Pacifico	/			
Michael McSweeney	/			
Paul Kormann	/			
Roscann Michel	/			
Virginia Deugnerty	/			
Pat Hogan	/			
Charles Kain	/			

2019 ADOPTION CERTIFICATION

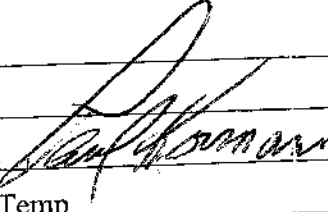
Gloucester City Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM:
7/01/2019

TO:
6/30/2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester City Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 3 day of, June, 2019.

Officer's Signature:			
Name:	Paul Kormann		
Title:	Secretary Pro Temp		
Address:	101 S. Market Street Gloucester City, NJ 08030		
Phone Number:	856-456-5772	Fax Number:	856-456-6894
E-mail address	Pk5702@aol.com		