

**3. Items Out to Bid/Contracts Awarded**

Item	Date	Cost
n/a		

**4. Occupancy Activity**

Move out

M. Corcoran - Apt 311 07/07/2020  
C. Jankowski - 129 Fillmore  
B. Schmidt - Apt 108 08/03/2020

Move in

A. Fields - Apt 311 07/17/2020  
Laura Farrell - 129 Fillmore 08/16/2020  
J. Corvino - Apt 108 09/09/2020 (GC resident)

**IV. Resident Life & Activities Update**

List of recent and upcoming activities planned for Residents with attendance and cost information.

Activity	Number Attended	Date	Cost
All activities canceled due to COVID-19			

### III. Physical / Maintenance Updates

#### 1. Regular Building Activities:

COVID-19 update:

- No positive cases have been reported to management.
- Our maintenance staff has been working continuously sanitizing common areas, hallways, community room, etc., to prevent the CoronaVirus.
- The cleaning company performs a deep cleaning of all common areas on a weekly basis.
- Residents have received weekly / monthly notices regarding the CoronaVirus as information becomes available.
- The office staff is back in the office full time. The office is closed to visitors.

#### 2. Building Upgrades & Related Costs for 2020

Item	Date	Cost
Apt 511 - Carpet turnover	01/17/2020	\$795.00
213 Somerset - Replaced Kitchen floor	01/30/2020	\$720.00
335 Hudson-Replaced Kitchen floor	01/30/2020	\$584.00
Ptac unit (HVAC)	02/14/2020	\$977.55
Apt 413- Carpet turnover & Cove base	02/20/2020	\$795.00
301 Hudson- basement wall parging	03/11/2020	\$3200.00
301 Hudson - painting	03/09/2020	\$950.00
Apt 104 Carpet Turnover	05/12/2020	\$795.00

### ATTORNEY'S REPORT

Covid 19-Pandemic Emergency  
Gloucester Towne Community Polling Place set for November General election. Completed Opinion letter for Joseph Bowley- GCHA Audit. Discussed moratorium on evictions.

Motion to accept Attorney's report: P.Hagan and seconded by M. McSweeey. All those in favor, say aye.  
Roll Call: Pacifico, -yes, McSweeney, -yes, Kormann, -yes, Dougherty -yes, Michel, -yes, Kain, -yes, Hagan, -yes Motion passed.

### PRD REPORT

Motion to accept PRD's report. R. Michel and seconded by P. Hagan. All those in favor say aye, Roll Call: Pacifico, -yes, McSweeney, -yes, Kormann, -yes, Dougherty, -yes, Michel -yes, Kain, - yes, Hagan, -yes Motion passed.

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### OLD BUSINESS

Continued discussion on safety and security for residents & staff.

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### NEW BUSINESS

Continued discussion on safety and security for residents & staff. Discussion on meeting in Community room for next meeting.

### Adjournment

Motion to adjourn, R. Michel and seconded by M. McSweeney. All those in favor say aye, answered unanimously. Motion passed.

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**Meeting immediately following caucus meeting.**

GLOUCESTER CITY HOUSING AUTHORITY

Minutes for the August 24, 2020- Virtual Meeting

CALLED TO ORDER AT: Charles Pacifico, Chairman

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
PACIFICO	X	
KORMANN	X	
MCSWEENEY	X	
DOUGHERTY	X	
MICHEL	X	
HAGAN	X	
KAIN	X	

Others Present- C. Rowell, C. Wigginton, S. McElhatton,

ACTION ON PREVIOUS MINUTES

Motion to accept previous minutes: R. Michel and seconded by C. Kain. All those in favor, say aye.  
Roll Call: Pacifico, - yes, McSweeney, -yes, Kormann, -yes, Dougherty, -yes, Michel, -yes, Kain, -yes, Hagan, -yes Motion passed

ACTION ON EXECUTIVE MINUTES: None

COMMUNICATIONS: None

BILLS- None

TREASURER'S REPORT

Motion to accept Treasurers Report: M.McSweeney and seconded by R. Michel. All those in favor say aye. Roll Call: Pacifico, - yes, McSweeney -yes, Kormann, -yes, Dougherty, -yes, Michel, -yes, Kain, -yes, Hagan, -yes, Motion passed

September 28, 2020

**Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meeting Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

- I. CALL TO ORDER
- II. ACTION ON PREVIOUS MINUTES  
ACTION ON EXECUTIVE MINUTES
- III. COMMUNICATIONS
- IV. BILLS-None
- V. TREASURER'S REPORT- attached
- VI. ATTORNEY'S REPORT
- VII. PRD'S REPORT-attached
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

CAUCUS MEETING: 6:30  
Meeting- immediately following caucus meeting



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Collingswood, NJ 08108  
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## Gloucester Towne's Management Report

Meeting Date: September 28, 2020

Prepared by: Carole Rowell

### I. Financial Update

1. Monthly financial statements were sent to board members under separate cover.
2. Subsidy payment: Received January, 2020 payment - Feb – August , 2020 still waiting approval.

### II. Occupancy Updates – Currently 100% occupied

Overview of Vacancies	2017	2018	2019	2020 *
Turnovers	10	12	10	7
# of Applicants on Waiting List	224	131	167	58
Local Preference Residents <i>Gloucester Towne/scattered sites</i>	9/14	7/12	11/6	6/0

06/01/20- Purged waiting list

(\*) As of the date of the report